

AUDIO VISUAL EQUIPMENT

Thank you for hosting your meeting at The Wellesley College Club. We are happy to accommodate any additional needs that you may have during your stay on property. Please let us know below if you will require any additional equipment/services during your program.

<u>Item</u>	<u>Price</u>
Power Strips/Extension Cords	\$5.00 each
Flip Charts (with Pad/Markers/Tape)	\$20.00 each
Easel	\$10.00 each
Wireless Microphone	\$40.00 each
Overhead Projector	\$40.00 each
LCD Projector	\$150.00 each
6 Foot Screen	\$20.00 each
Portable/Free-Standing Speakers	\$100.00 each
Photocopies/Document Printing	\$0.25 per page
Ream of Copy Paper	\$6.00 per ream
Polycom Telephone	\$75.00 each
Table Setup for Client's LCD Projector	\$25.00 each
Room Change Set-Up Fee	\$250.00 to \$500.00
Miscellaneous _____	\$ _____

All pricing is on a per day basis and subject to all applicable Administrative Fees and Taxes.